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| dikeylogo | **T.C.****SAKARYA ÜNİVERSİTESİ****İDARİ VE MALİ İŞLER DAİRESİ BAŞKANLIĞI****TALEP FORMU** | SAYFA NO**1/1** |

**Sayı:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  **İDARİ VE MALİ İŞLER DAİRESİ BAŞKANLIĞINA** Birimimizin ihtiyacı olan aşağıda/ekli listede belirtilen malzemelerin satın alınması hususunda gereğini arz/rica ederim…/…/201. **Talep Eden Birim Yetkilisi** **İmza**

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|  **S.N.**  | **Malzemenin Adı Özelliği** | **Adedi** |
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**UYGUNDUR** **…/…/201.**------------------  |

**\*\*\*Elektronik ortamda gönderilen talepler dikkate alınmayacaktır.**