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| dikeylogo | **T.C.**  **SAKARYA ÜNİVERSİTESİ**  **İDARİ VE MALİ İŞLER DAİRESİ BAŞKANLIĞI**  **TALEP FORMU** | SAYFA NO **1/1** |

**Sayı:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **İDARİ VE MALİ İŞLER DAİRESİ BAŞKANLIĞINA**  Birimimizin ihtiyacı olan aşağıda/ekli listede belirtilen malzemelerin satın alınması hususunda gereğini arz/rica ederim…/…/201.  **Talep Eden Birim Yetkilisi**  **İmza**     |  |  |  | | --- | --- | --- | | **S.N.** | **Malzemenin Adı Özelliği** | **Adedi** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  |   **UYGUNDUR**  **…/…/201.**  ------------------ |

**\*\*\*Elektronik ortamda gönderilen talepler dikkate alınmayacaktır.**